

BRITTANY THOMAS

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OBJECTIVE

To pursue a position in the merchandising/fashion industry where I can continue growing my experience and knowledge in the field as a key player in a major organization.

EDUCATION

- Florida State University** 2003-2006 Tallahassee, FL
- Bachelor of Science: December, 2006
 - Major: Merchandising
 - Minor: Business Administration

EXPERIENCE

- Steinmart* December 2006-current Jacksonville, FL
- Assistant Buyer**
- Assist in providing maximum sales potential in variant ways.
 - Ensure accuracy for Advertising, PO's, Markdowns, Product Development, etc.
 - Develop new store Plano grams and maintain new store receipts.
 - Executes multiple attributes of what it means to grow and maintain a business.

- Steinmart* October 2006-December 2006 Jacksonville, FL
- Intern**
- Updated receipts.
 - Created PO's (with posting, buy guide).
 - Maintaining vendor relations through shipping tracks and orders.
 - Created SKU groups and documents for markdowns.

- Forever 21* September 2004-October 2006 Tallahassee, FL
- Assistant Manager/Visual Merchandiser**
- Maintained associates weekly schedules/daily assignments.
 - Coordinated and facilitated store meetings.
 - Implemented visual directives including floor sets.
 - Managed sales associate's staff of 15.
 - Excelled in customer service relations.

SKILLS

- MS Word, Excel, Power Point, Access, AS-400

AWARDS

- Dean's list; Fall 05', Spring 06', Exceeding sales plan by 2.4% in the 1st quarter Spring 07'