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Career Objective

To work for a company that will allow me to use my skills and experiences in the fashion industry to their maximum capabilities.

Experience

Blackstone Renaissance Hotel, Chicago, IL

October 2008 – Present

Part-time club concierge. Duties to include: greeting guest, basic information, reservations and directions.

Dor Fook Jewelry, Chicago, IL

January 2004 – October 2008

Part time sales assistant with basic duties of: customer service, jewelry repairs, buyer and visual store displays.

Fashion Focus, Chicago Office of Tourism

August 2009

Production Assistant for the Sidewalk Sale 2009 fashion shows in Daley Plaza. Duties included: garment overview, dressing models and overseeing the productions of the fashion shows.

Fashion Focus, Chicago Office of Tourism

October 2008 – October 2009

Volunteered for Fashion Focus Week. Various duties to include: VIP check in, crowd control and dressing and accessorizing models during runway shows.

Education

Columbia College, Chicago, IL

September 2008 - Present

Currently a sophomore studying marketing communications, concentrating in public relations for fashion and entertainment.

Kenwood Academy High School, Chicago, IL

September 2004 - June 2008

Graduated with a 3.0 GPA, held numerous leadership roles with school events, worked in college resource center as an ACT tutor for juniors and college tutor for seniors.

Art Institute of Chicago, IL

February 2008 – April 2008

Completed a ten- week fashion design course that taught me how to use my creative talents to design and make garments. Lead the talents at the closing fashion show ceremony.

Skills

- . Computer knowledge -Windows XP, Microsoft Office, Apple and PC Applications
- . Excellent interpersonal skills