

Elizabeth Harris

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Objective

To maintain a career in a fast passed, fashion focused environment, while perfecting my skills as a fashion designer.

Education

Pursuing Bachelor of Fine Art, Fashion Design
The Illinois Institute of Art- Chicago, Chicago, IL
Anticipated Graduation: Fall 2010

Technical Skills

- Microsoft Office (Word, Excel, Power-point, Outlook)
- Internet
- Adobe Programs: Photoshop, Illustrator, and Indesign
- Kaledo Print and Kaledo Weave
- Gerber Accumark

Professional Experience

Sales Associate/ Dressing Room Pilot, February 2006 to May 2007
Banana Republic Petite, Ladue, MO

- Responsible for greeting customers and maximizing their store experience.
- Efficiently ran dressing room by maintaining appearance and assisting the stylist with customer requests.
- Participated in daily opening and closing procedures.
- Worked with the visual team to style both forms and face-outs.

Assistant Office Manager March 2009 to present
Bernice Burg Showroom Chicago, IL

- Assist clients with orders, questions, and give them manufacturer updates.
- Take inventory of samples, prepare clothing for trunk shows, ship samples back to manufacturers
- Prepare and Sell at Style Max shows
- Assign duties to interns
- Assist with any showroom duties that need to be done

Dresser for Style Max Shows October 2009 and January 2010
Merchandise Mart Chicago, IL

- Made sure that models were prepared and fully dressed for the runway.
- Made sure garments were dressed correctly on models.
- Made sure accessories for each garment were organized and on the correct models.

Dresser for Fame March 2009
Harrison Theater Chicago, IL

- Helped organize garments for dressers.
- Made sure garments followed instructions and were dressed correctly.
- Made sure models were prepared and fully dressed for the runway.

Fashion Focus Member May 2008 to Present
Illinois Institute of Art Chicago, IL

- Help organize meeting, fundraising, and school events
- Take part in fashion contests and field trips
- Help find, plan, and organize beneficial speakers to come and talk to students about fashion designing.

References available upon request.